



**BOYS & GIRLS CLUBS**  
OF THE UMPQUA VALLEY

## Elementary School Members

Dear Parent or Guardian,

Your Boys & Girls Club is committed to providing positive and safe programs for all members. The following guidance and discipline policy outlines the consequences for member behavior that is not in keeping with Club expectations. A full listing of behavioral expectations as agreed upon in the Code of Conduct is listed on the back.

### Level I: Minor Behavior Issues

The Club is committed to working with members to address minor issues and improve behavior through our guidance and discipline strategy. Issues surrounding disrespectful behavior, not following the daily schedule, misuse of cell phones or any electronic device with video capability in the Club and other minor issues will be resolved by one or more of the following actions:

- Verbal warning
- Redirection of activities to change the focus of the member's behavior
- Conflict resolution with a staff member or volunteer
- Assigned duties at the Club (Club service)
- Loss of privileges
- Writing an apology letter
- Sent home for the remainder of the day

Chronic repetitive behaviors will move to Level II at the discretion of a Director.

### Level II: Major Behavior Issues

An immediate one week suspension from the Club will be given for the following behaviors: fighting, intentional injury to another person, intentional destruction of Club property or others belongings, disrespect of staff members, harassment/bullying, and inappropriate touching or texting. On the second offense, a two week suspension will be given. On the third offense an automatic one month suspension will be given and a meeting between the Club's Directors, the child's parent(s) and the child will occur to develop a behavior contract prior to re-instatement. A fourth offense will rise to a Level III and result in an indefinite suspension.

Acts which are intentional, targeted or malicious may rise to a Level III.

### Level III: Zero Tolerance Issues

An immediate indefinite suspension from the Club will be given for any of the following behaviors: Assault, theft of Club property or another member's belongings, bringing to and/or using a weapon, illegal drugs, drug delivery devices, tobacco and/or alcohol at the Club. Club staff will contact law enforcement if a crime is suspected.

The Club reserves the right to re-classify a behavior dependent on the severity of the action. If you have any questions please contact Zed Allen, Kendra Wilson or Dean Jones, Program Directors, at 541-440-9505.

## Boys & Girls Clubs of the Umpqua Valley Code of Conduct

### RESPECT YOURSELF:

- Be honest.
- Let staff know if others treat you with disrespect.
- Show good sportsmanship.
- Use appropriate language.
- Encourage others and model respect, fairness, kindness and trust.

### RESPECT OTHERS:

- Say only good things about others.
- Resolve conflict peacefully and with words.
- Treat others the way you like to be treated.
- Encourage others and show good sportsmanship.
- Be respectful of other members' property.
- Honor differences.

### RESPECT THE CLUB:

- Be respectful of Boys & Girls Club Staff.
- Be respectful of Boys & Girls Club building and equipment.\*

I, \_\_\_\_\_, understand that it is a privilege to be a Boys & Girls Club member and that it is my responsibility to follow Club rules.

\_\_\_\_\_  
Signature of Member

\_\_\_\_\_  
Date

I have read the Club's guidance and discipline with my child and we understand that it is my child's responsibility to follow Club rules. We also understand that it is a privilege to come to the Club, not a right.

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Date

\*Parents will be held financially responsible for any damages to Club property or equipment or other member's belongings.